



New Orleans Civil Service

AN EQUAL OPPORTUNITY EMPLOYER

OFFICIAL CLASS TITLE

FORENSIC AUDITOR IV

(INSPECTOR GENERAL)

(CLASS CODE 0703)

ENTRANCE SALARY: \$69,771 PER YEAR

FINAL DATE FOR FILING APPLICATIONS: Applications will be accepted until this announcement is withdrawn.

KIND OF WORK:

Professional specialized, advanced and some supervisory auditing work planning, managing and executing audits and reviews of projects and programs involving the expenditure of public funds. Work includes carrying out audits and audit related activities under the guidelines of Generally Accepted Government Auditing Standards (GAGAS). Work also includes providing targeted forensic accounting in assistance with investigations, inspections and performance reviews conducted by the Office of the Inspector General to determine efficiency, effectiveness and productivity of government programs. In addition, work includes recommending new systems to enhance and maximize performance; and related work as required.

MINIMUM QUALIFICATION REQUIREMENTS:

- EITHER:**
1. Active license as a Certified Public Accountant (CPA).
 2. Four (4) years of auditing experience participating in Audits performed in accordance with standards specified by the American Institute of Certified Public Accountants or standards specified by the Comptroller General of the United States (Yellow Book).
 3. A valid driver's license must be presented at the time of application. Applicants must have an excellent driving record.

- OR:**
1. A Bachelor's or Master's Degree in accounting or a related field with at least eighteen(18) hours of accounting (excluding hours earned in business law) from an accredited college or university.
 2. Six (6) years of accounting or auditing experience participating in audits performed in accordance with standards specified by the American Institute of Certified Public Accountants or standards specified by the Comptroller of the United States (Yellow Book).
 3. Active Certification as a Certified Inspector General Auditor (CIGA), Certified Fraud Examiner (CFE), Certified Internal Auditor (CIA) or Certified Government Financial Manager (CGFM).
 4. A valid driver's license must be presented at the time of application. Applicants must have an excellent driving record.

Note: Governmental auditing and/or public auditing experience preferred. Experience with data analysis and extraction software is also a plus.

Note: This position requires a one year probationary period.

(SEE REVERSE SIDE FOR ADDITIONAL INFORMATION)

KIND OF EXAMINATION:

- a) A qualifying review of certification, training, experience and license.
- b) A urinalysis test to detect illegal drug usage.

Note: A background investigation will be conducted, which may include a polygraph examination on original entrance positions.

Additional screenings may be required during the interview process, including but not limited to demonstration of basic computer proficiencies, audit workpaper documentation and a writing sample.

This is a non-competitive original entrance and promotional examination in accordance with Civil Service Rule V, Section 8.1(c).

Domicile requirements are currently waived for this examination.

THE CITY OF NEW ORLEANS IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, GENDER, AGE, PHYSICAL OR MENTAL DISABILITY, SEXUAL ORIENTATION, CREED, CULTURE, OR ANCESTRY. REQUESTS FOR ALTERNATE FORMAT OR ACCOMMODATIONS SHOULD BE DIRECTED TO DODDIE K. SMITH AT (504) 658-3516 OR TTY/VOICE AT (504) 658-2059 OR 1-800-981-6652.